

The BY-LAWS
Of
THE FRIENDS OF THE WALKERTOWN LIBRARY

ARTICLE I
NAME

The name of this organization shall be The Friends of the Walkertown Library.

ARTICLE II
PURPOSE

The purpose of this association shall be to promote closer relations between the Walkertown Library and the people it serves; to promote informed interest in its functions, resources and needs; to secure gifts and bequests to the library; to ensure development of programs and services that enhance the role of the library as an informational, educational, and cultural center.

ARTICLE III
MEMBERSHIP

Section 1. Membership shall be open to all individuals, families, organizations and Businesses who are interested in supporting the purposes of the Friends of the Walkertown Library.

Section 2. An individual, family, organization or business shall become an open member upon payment of the annual dues for the year.

Section 3. Each member in good standing shall be entitled to one(1) vote.

Section 4. Allow the Board of Trustees to be Honorary Members of the FOWL. They will have no voting rights or any governing rights. We are requesting 2 speaking engagements per year for updates by the trustees.

ARTICLE IV
DUES

Section 1. Dues shall be paid annually. There shall be four (4) classes of dues.

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|----|----------------|--------|
| 1. | Individual.... | \$5.00 |
| 2. | Family.... | 10.00 |

3. Business or Organization.... 25.00 or more
4. Life Member.... 250.00 or more

Section 2. Dues shall be payable by May to May of each year. The Treasurer shall notify members who are in arrears, and those whose dues are not paid within twelve (12) months thereafter shall be dropped from membership.

ARTICLE V **OFFICERS**

Sections 1. The officers of this organization shall be the President, Vice President, Secretary, Treasurer and six (6) elected Directors. The duties of the officers shall be as follows:

- (a) The President shall preside over and conduct meetings of the organization and shall act as chairperson of the board. He/she shall appoint all committees and be a member of all committees except for the nominating committee.
- (b) The Vice President shall perform the duties of the President in the absence of the President, and shall perform the other duties designated by the President.
- (c) The Secretary shall take minutes of all membership and board meetings. He/she shall notify members of the times and places of meeting and shall conduct the correspondence of the organization. The Secretary, together with the Treasurer, shall maintain a membership list.
- (d) The Treasurer shall receive and disburse all funds of the organization as directed by the Executive Board and shall keep an accurate and detailed record of all receipts and disbursements. He/she shall deposit all monies in a bank designated by the Board of Directors, subject of two of the officers of the organization, one of whom shall be the Treasurer and the other of whom shall be President or Vice-President. The Treasurer, together with the Secretary, shall maintain a membership list.
- (e) The Directors shall chair the standing committees as assigned by the President, and shall perform other duties as designed by the President.

Section 2. At least two months prior to the annual meeting, the nominating committee of five (5) members shall be appointed by the President. It shall be the duty of this committee to nominate candidates for the offices to be filled at the annual meeting. The nominations shall be submitted to the membership two weeks prior to the annual

meeting. Additional nominations may be made from the floor at the annual meeting with the consent of the nominee.

Section 3. The officers shall be elected by a simple majority vote of two members present at the annual meeting. The terms shall be for one year. There shall be no term limits for any duly elected officer.

Section 4. Vacancies shall be filled by appointment of the Executive Board until the next regular election.

ARTICLE VI **MEETINGS**

Section 1. The organization shall hold monthly meetings and shall take place upon notice to the members. The members shall be notified at least two (2) weeks prior to the date of the annual meeting

Section 2. The regular meetings of the organization shall be held at a time and place to be established by the Executive Board.

Section 3. Special meetings may be called by the President or the Executive Board. The purpose of the meeting shall be stated in the call.

Section 4. The quorum for any general membership meeting shall be five (5) members in good standing present meeting.

ARTICLE VII **EXECUTIVE BOARD**

Section 1. The officers and directors of the organization and the Head Librarian of the Walkertown Library shall constitute the Executive Board.

Section 2. The Executive Board shall have full power and authority over the affairs of the organization between its regular meetings.

Section 3. The meetings of the Executive Board shall be held at least monthly. The President shall fix the time and the place of the meeting.

Section 4. Special meetings may be called by the President.

ARTICLE VIII
COMMITTEES

Section 1. Each of the standing committees of the organization shall be appointed by the President and chaired by a Director, as designated by the President. The standing committees are:

Section 2. A Publicity Committee consisting of the chairperson and at least three (3) persons from the general membership, responsible for all publicity relating to the activities of the Friends of the Walkertown Library.

Section 3. A Hospitality Committee consisting of the chairperson and at least three (3) persons from the general membership, to plan and host special occasions of the organization.

Section 4. The chairperson may appoint additional committees as needed.

ARTICLE IX
GENERAL PROVISIONS

Section 1. The fiscal year of the Friends of the Walkertown Library shall begin on May 1st.

Section 2. In the event of dissolution, the remaining assets of the organization shall be turned over to one or more organizations which are exempt as organizations described in Section 501 (c) (3) or 170 (c) (2) of the Internal Revenue Code of 1986 or corresponding sections of any prior or future laws, or the Federal, State or local government for exclusive purpose.

ARTICLE X
AMENDMENTS TO BY-LAWS

These by-laws may be amended or revised at any regular meetings of the Friends of the Walkertown Library by a two thirds ($\frac{2}{3}$) majority of the members present, provided that written notice of the proposed amendment or revision has been sent to each member at least two (2) weeks prior to the meeting.

ARTICLE XI
EFFECTIVE DATE

These by-laws shall become effective upon their ratification by two thirds ($\frac{2}{3}$) of the members of the Board of Directors of the council present and voting at a regularly scheduled meetings of the Directors.

THIS IS TO CERTIFY that the foregoing are the by-laws of the Friends of the Walkertown Library, which were duly adopted by the Board of Directors of the corporation at the organization's meeting on the subscribed below.

This is the 25 day of May, 2017. Signatures on next page.

Dawn A. Mijac, President

Mary J, Flynn, Vice President

Sue Heckman, Treasure

Erica Ververs, Secretary

Wallace Baird

Frances Baird

Carol Lackey

Christine Brown

Judy Fink